

13 September 2024

Dear Parents/Carers,

We are pleased to invite you to our 'Meet the Advisor' evening on **Thursday 19 September**. This will be an opportunity for you to have an appointment with your child's advisor, discuss their attendance/punctuality, our new learning habits and for you to raise any concerns or ask any questions. Finally, it will be an opportunity for you to get to know Dixons Newall Green Academy, learning about our mission and values that we share with our students and staff every day whilst gaining a greater understanding of our new routines and systems.

We expect that all families will join us for this event, however if there is any reason you are unable to attend, please contact your child's Head of Year so we can arrange a suitable meeting time or even call out to see you. We really value being able to work with all families to ensure every child is successful at Dixons Newall Green Academy.

If you would like to speak to a member of the SEND or Safeguarding teams, staff will be available to meet on a drop-in basis on this evening. Please note that discussions can only be for five minutes; if longer meetings are required, these can be arranged at a later date.

Our Meet the Advisor evening will run from 4.00 – 7.00pm on Thursday 19 September; your child will be able to book a slot within a 30 minute window with their advisor and this will be written in their planners for parents/carers to check and sign.

Please note that entry to school on this evening will be via the main gate into the yard; parking is extremely limited so please travel by alternative method if possible. Refreshments will be available during the evening.

I look forward to seeing you and your child at the Meet the Advisor event on Thursday 19 September.

Yours faithfully

**Jo Whitworth**  
Principal

